

# School Emergency Drills

## Documentation Form

Type of Drill	Time of Drill
Fire Drill (5 required)	Standard
Tornado Drill (2 required)	Class Change
Lock Down/Shelter in Place Drill (3 required)	Recess
	Other Events

Name of Reporting School: **NORTH STAR ACADEMY**

Date of Drill: 10/16/18 Time drill was held: 9:00 (pm/am)

Exact time required to evacuate/shelter/secure: 3 min 32 sec.

Total Participants: 275

Remarks: \_\_\_\_\_

This report is for emergency drill # 1 for school year 18/19.

Name of person conducting drill: **Andrea Ballard**

Title of person conducting drill: **Principal**

Signature of person conducting drill: Ballard

Drill Was Coordinated With:

Emergency Management Coordinator

Name & Title: **Teresa Schwalbach, PEM, Emergency Management Coordinator**

**AND/OR**

Law Enforcement (county sheriff or chief of police or designee or MSP)

Name & Title \_\_\_\_\_

**AND/OR**

Fire (fire chief or designee)

Name & Title \_\_\_\_\_