

School Emergency Drills

Documentation Form

Type of Drill	Time of Drill
Fire Drill (5 required)	Standard <input checked="" type="checkbox"/>
Tornado Drill (2 required)	Class Change
Lock Down/Shelter in Place Drill (3 required) <input checked="" type="checkbox"/> #2	Recess
	Other Events

Name of Reporting School: **NORTH STAR ACADEMY**

Date of Drill: 2/15/18 Time drill was held: 2:20 (pm/am)

Exact time required to evacuate/shelter/secure: 4 min.

Total Participants: 240

Remarks: Two classrooms were unable to hear the announcement.

This report is for emergency drill # 2 for school year 17/18.

Name of person conducting drill: **Andrea Ballard**

Title of person conducting drill: **Principal**

Signature of person conducting drill: 

Drill Was Coordinated With:

Emergency Management Coordinator

Name & Title: **Teresa Schwalbach, PEM, Emergency Management Coordinator**

AND/OR

Law Enforcement (county sheriff or chief of police or designee or MSP)

Name & Title _____

AND/OR

Fire (fire chief or designee)

Name & Title _____